

Feb. 9 - Regional Enterprise Tower

425 Sixth Avenue, downtown 31st Floor

Parking: Mellon Square, enter from Sixth Ave.;
Liberty & Smithfield, enter from Liberty at 9th or from
Smithfield near 7th

8:00 am Registration/Coffee/Danish

8:30 am - 4:00 pm

March 15 - Crown Plaza Hotel

164 Ft. Couch Road, 15241 / 412-833-5300

7 miles south of Pittsburgh;

Route 19 at South Hills Village

8:00 am Registration/Coffee/Danish

8:30 am - 4:00 pm

Cost: \$150* Each Day

Includes lunch and breaks.

*\$5 fee on VISA, MasterCard, and invoices

Space is limited - reservations will be accepted
first-come, first-served.

Payment required to guarantee reservation.

No refunds for cancellations after Feb. 7

**Topics are not confirmed as of this date
and are subject to change.**

REGISTRATION February 9

Name: _____

Co: _____

Add: _____

Phone: _____

email: _____

REQUIRED for PA Continuing Ed Credit
PA RE License # _____

Photo ID Required on day of sign in

Cost: \$150 / 7 CEUs

Total Enclosed: \$ _____

___ Check Enclosed

___ Please Invoice *\$5 fee

___ Charge my MasterCard/VISA* \$5 fee

Number

Exp. Date

Name

Send Form & Payment to:

BOMA Pittsburgh
425 Sixth Avenue Suite 1620
Pittsburgh, PA 15219
412/261-2328 / FAX: 412/261-4683

REGISTRATION March 15

Name: _____

Co: _____

Add: _____

Phone: _____

email: _____

REQUIRED for PA Continuing Ed Credit
PA RE License # _____

Photo ID Required on day of sign in

Cost: \$150 / 7 CEUs

Total Enclosed: \$ _____

___ Check Enclosed

___ Please Invoice *\$5 fee

___ Charge my MasterCard/VISA* \$5 fee

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Exp. Date

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Property Management Issues 2012

BOMA and IREM are pleased to present TWO Seminars in this deadline year to assist our members in maintaining their PA Real Estate Licenses.

Each day qualifies for 7 CEUs.

Lunch and breaks are included.

For more information, please contact:

BOMA Pittsburgh
The Building Owners & Managers Association
412/261-2328 / FAX 412/261-4683
www.bomapittsburgh.org

IREM
The Institute of Real Estate Management
Western PA Chapter No. 7
412/563-0957 / www.irem7.org

PROGRAM DESCRIPTIONS

February 9: Downtown

Addiction in the Workplace: Identifying problems; Options; employee/ tenant rights

Business Etiquette: Not as obvious as you might think. What's acceptable, what's not and how to deal with problems.

Building a Better Budget: Everyone does them - but is there an easier way?

Service Agreements & Risk Management: dot the i's and cross the t's to make sure you're protected

Handwriting Analysis & Team Building - what does your handwriting say about you?

March 15: South Suburban

Suburban Pest Control: In addition to rats and bugs, suburban managers have deer, racoons, beehives, etc.

Water Run Off: As evidenced by the Washington Blvd flooding, it's an issue. We'll look at government actions and options such as water gardens and permeable paving.

Dealing with Disaster: Prevention and First Response; and what you can do *before* you call for help.

Exterior Lighting: Light better, not brighter; the difference between lighting for safety and lighting for security

Property Management Issues 2012

Thursday, February 9
8:00 am - 4:00 pm
Regional Enterprise Tower
425 Sixth Avenue

Thursday, March 15
8:00 am - 4:00 pm
Crowne Plaza Hotel
164 Ft. Couch Road 15241

Sponsored jointly by

BOMA Pittsburgh
412/261-2328
www.bomapittsburgh.org

AND

IREM Chapter No. 7
412/563-0957
www.irem7.org

***Seven hours of PA Real Estate License
Continuing Education
Credit each day.***